



# SOUTHWEST HARBOR

Police Department  
PO Box 1048

26 Village Green Way, Southwest Harbor, ME 04679



TO THE RESIDENT APPLICANT:

Please review “Laws Relating to Permits to Carry Concealed Handguns” and other information on the State of Maine website: [http://www.maine.gov/dps/msp/licenses/weapons\\_permits.html](http://www.maine.gov/dps/msp/licenses/weapons_permits.html)

**NOTE-** Maine concealed weapon permits are **not** valid in all states. Please check individual state laws.

Please complete and return this entire package with the following items:

- Application for a Permit to Carry Concealed Handguns, pp. 1-6
- Authority and Authorization to Release Information forms must **BOTH** be filled out completely by the applicant whether applying for the first time or renewing. Return these forms with the application to the Southwest Harbor Police Department.
- Fee of \$35.00 for **NEW** applicants:
  - If your permit expired over 6 months ago, you are considered a **NEW** applicant and must pay the \$35.00 fee (**Make check payable to: Town of Southwest Harbor**) – you are also required to submit your supporting documents again: eg. Birth Certificate (BC), Hand Gun Safety Certificate (HGS):
  - A fee of \$20.00 is required if you are a valid **RENEWAL** applicant (your permit is NOT more than 6 months expired, you have NOT changed your address more than 30 days prior without notifying the Issuing Authority);
  - A fee of \$2.00 is required if you are requesting a **DUPLICATE** permit, a **CHANGE OF ADDRESS** or **CHANGE OF NAME** permit;
  - If you moved over 30 days prior without notifying us, not only are you a **NEW** applicant, your current permit is invalid – you are prohibited from carrying a concealed handgun;
- If you hold a State of Maine issued permit from another Issuing Authority in Maine, include a complete copy of that permit with your application.
- If you are or were a member of the Armed Forces of the United States of America, a copy of your DD214 serves as proof of knowledge of handgun safety. You must have served long enough to complete basic firearms training. You also may NOT have a Dishonorable discharge from the Service.
- **NEW Applicants:** A copy of your Birth Certificate (BC) or INS document.
- **NEW Applicants:** A copy of a certificate which has been **issued within the past 5 years** that shows Proof of Knowledge of Handgun Safety (HGS).

If you have NOT been issued a permit from the Southwest Harbor Police Department in the past, we will need your supporting documents – even if you are a valid renewal (you have a current, valid permit issued from another Issuing Authority of Maine).

**SEND YOUR COMPLETED APPLICATION PACKET TO THE SOUTHWEST HARBOR POLICE DEPARTMENT AT THE ADDRESS SHOWN ABOVE.**